

Apr 14, 2023

1. **Can the AISD elaborate on the details/frequency of the following ?**

**27.** The District, upon written notice, shall have the right to **audit all documents relating to the services and work provided by Respondent** under this contract. Records subject to audit shall include, but not limited to, records which may have a bearing on matters of interest to AISD in connection with goods or services and work for the District and shall be open to inspection and subject to audit and/or reproduction by the District's agents or its authorized representative or any other agency or authority to the extent necessary or advisable to adequately permit evaluation and verification of (a) Respondent's compliance with contract requirements (b) compliance with the District's procurement policies and procedures and (c) compliance with provisions for computing billings to the District and (d) any other matters related to the contract between the District and Respondent/Proposer.

As written

2. **Can AISD Define...and elaborate on Reliability:** The failure rate for the machines shall not average more than two malfunctions per month

As written

3. **Can AISD elaborate further on your key card system capabilities...Output Management & Cost control software with included hardware for users to access copiers with District provided ProxCards.**

We currently login to the copiers using a ProxCards. We are looking for an online follow-me print management & cost control solution that will work WITHOUT a microsoft network, a solution that can authenticate with our Google user accounts.

4. **Can AISD comment...**Section 3 page 9: Section 2 page 8 contradicts with the mix for B/W to color copiers. Can you please clarify the breakdown from B/W and color?

The "Historical Copier Usage" listed on page 8 are B/W clicks only.

We do not have "Historical Copier Usage" for color clicks since we only have one color copier in the district. As of April 11, 2023, the CANON C7580 color copier located at the administrative building has produced 621,958 color copies/prints since JUNE 2018. Approximately 11,000 color clicks per month.

5. **Can AISD comment** Section 4 page 11. How will we add question? It is in regards payment terms

Section 4 Page 11 is in regards to District policies and procedures. See district website. In regards to payment terms, the district will consider the best value for the district.

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1. Re: Page 4, #21. Cancellation for Convenience.

- a. Since a third party Lease Agreement (SLG/FMV/\$1out) is non-cancellable (they are simply "the bank" who agrees to allocate a cost over a term of payments), will you consider changing this to Termination for Cause pursuant to TEX. GOV'T CODE?
- b. Is Angleton ISD wishing to make a change from how it funded the last awarded contract?
- c. Will AISD sign a non-cancellable lease document?
- d. If not, will AISD only consider rental agreements?

We will look at the different options.

2. Re: Page 8. Pooled Copy Allowance:

- a. For bid comparison purposes, can you please indicate the number of Black & White impressions you would like bidders to propose for the annual pool? We will compare the total cost of the 5 year lease payment for the 33 district copiers and the Cost per Click. (which includes maintenance, training, and all supplies except paper)
- b. Does the District want to be invoiced on a monthly basis for the pro rated part of the annual pool and for overages do annual reconciliation?

We will consider whatever option gives the best value to the district.

3. Can Angleton ISD provide the current models per location?

Administration = (1) Canon 8595; (2) Canon 4551; (1) Canon C7580  
High School = (3) Canon 8595  
Junior High = (3) Canon 8595  
Alternative Campus = (1) Canon 4551  
Northside Elem = (1) Canon 8595  
Southside Elem = (1) Canon 8595  
Westside Elem = (3) Canon 8585  
Rancho Elem = (1) Canon 8595  
Frontier Elem = (1) Canon 8595  
Central Elem = (1) Canon 8595

4. Can Angleton ISD provide the BW average volume and Color average volume per device please? The only volume provided is the total volume for all devices at the locations.

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5. Bid is asking for pricing on output management software with badge readers. Does Angleton ISD currently have software in place and if so, what kind and is the software current?

We currently login to the copiers using a ProxCARD. We are looking for an online follow-me print management & cost control solution that will work WITHOUT a microsoft network, a solution that can authenticate with our Google user accounts.

6. Do any of the devices require faxes or hole punches? FAX = NO; HOLE PUNCH = YES

7. Page 9 states that the district needs 33 devices, however the pricing page states to provide the total cost for five years for 44 devices? Please confirm is AISD needs 33 or 44 devices.

33

8. Pricing Page #2 has Cost per Copy but the statement of work is asking for an annual copy allowance for both BW and Color. Please confirm if AISD wants allowance or CPC for these devices.

Cost per Copy

9. Pricing Page

a. Are you asking for vendors to propose a quantity of one device per the volume listed on the chart?

Yes

b. Why are there two of each: example two columns for 1.2 million/900k/180k?

i. Is one supposed to be BW and one supposed to color? Yes

1. If yes, these volumes are very high. Is the district looking for production color devices for the schools? We currently only have one color copier and do not have the data to answer this.

2. If no, can you please break down the volume required for color devices and the bw devices?

c. What differences is the district looking for with regards to Proposal #1 and Proposal #2 This just gives you the option to submit different proposals.

d. Is AISD looking for an annual lease payment with annual pooled allowance structure for a term of 5 years?

i. Or is AISD looking to pay lease monthly with allowance overages billing annually?

All options will be considered.

e. Proposal Worksheet

i. There are 16 lines but requesting the total be for 33 devices. Can vendors alter this Worksheet to add additional lines and the recommendations by school based on page 8 of RFP? Yes

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1. Question #21 in the General Terms and Conditions section: Does this only apply to the service contract? As written

2. Please advise deferment cost for current lease. This lease will be fulfilled so does not apply.

3. Do you want to stay with Uniflow? Can we propose a different print management solution?

a. Papercut Hive is mentioned in your RFP. Would the district consider Papercut MD?

- b. How many print servers do you have?
- c. How many licenses would you need for a print management system with your expanded fleet count?

We currently login to the copiers using a ProxCARD.

We are looking for an online solution that will work WITHOUT a microsoft network, a solution that can authenticate with our Google user accounts.

We have approximately 900 users that will need to print to the copiers.

- 4. Do you want monthly or quarterly billing for your annual copy allowance? **Best option**
- 5. Can you give us a breakout of b/w and color images for your historical usage data specified on page 8 of the Specific Terms and Conditions section?

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Old copiers to be picked up...

Availability?